

PTA Minutes 09/05/2011

Present:

Barbara Coates, Nikki Griffin, Caroline Harding, Andrea Helbig, Michelle Dunne, Denise Perry, Kirsty Herbert, Cath Yelland, Rachel Jones.

Apologies for absence:

Dawn Hennessey, Paul Ackerman Mond.

Quiz Night

Points raised

- 18 bottles of rose and 18 bottles of red have been purchased, there are already 20 bottles of white in the cupboard.
- Soft drinks also been sorted 24 fat coke, 72 diet coke and 24 water.
- Rachel bought 48 Fosters already got 40.
- Agreed that we need to try and keep the stock list up to date in the cupboard.
- Kirsty suggested that some kind of feedback sheet for each event would be a good idea, so we could see which things did or didn't sell, making subsequent orders easier.
- Any alcohol left over from the quiz can then be used for the summer fayre.
- Agreed that there are some really good offers to be had, Michelle suggested bulk buying for events in the future. Kirsty

queried with Rachel whether this would affect the accounts, Rachel said it wouldn't be a problem.

Actions	Who by
<ul style="list-style-type: none"> • Food to be bought for the ploughmans supper. 	Caroline and Cath to go shopping Thursday morning.
<ul style="list-style-type: none"> • French bread to be bought on the morning of quiz 	Michelle
<ul style="list-style-type: none"> • Platters to be put together (1 per team) 	All available PTA members after school on Friday
<ul style="list-style-type: none"> • Glasses 	Rachel to double check that we have enough.
<ul style="list-style-type: none"> • Helping on the night 	All available members.
<ul style="list-style-type: none"> • Check what raffle prizes we have already got and buy some more 	Rachel

Summer Fayre

Points raised

- Rachel picked up 6 bottles of Pimms it was decided that she should get some more.
- The list of stalls was looked at, we need at least another 8-10 helpers.
- Barbara's idea for a plant stall fell through, she wanted children to bring in plants to sell. It was decided that this may be a bit too much to ask of parents with the bottle tombola, cakes and raffle tickets as well. Maybe do it next year, giving parents a bit more notice.
- Suggestion that we could do a homemade/ home produce stall
- Kirsty and Nikki checked the shed on Saturday and found that all the things for summer fayre are in a good state of repair
- Last years list was checked to see which stalls made the most money. A decision was made based on these figures to include hoopla, pick a lolly and panning for gold. We decided to scrap apple bobbing for hygiene reasons.
- Denise thinks that Geannette has got some stuff that would help with the organisation of the fayre
- Barbara has made the decision to hire the PA system, because it is a very expensive thing to invest in and she wants to have

the opportunity to see it in action before we make any decisions.

- The insurance for the bouncy castles was discussed, the company has £2,000.000 liability, however when Denise Howes checked with the local authority they suggested £5,000.000. We agreed that we are happy with 2 million. Barbara was very keen for Rachel to speak to our insurance company and check.
- Nikki confirmed that the arena events are sorted
- Rachel has had to pay £40 to reinstate our raffle ticket licence.
- Sue Meyer thinks that her raffle tickets are cheaper this is something we need to investigate
- Raffle prizes for summer fayre discussed we have various already but need to find more. Andrea to donate luxury cosmetics and Michelle a meal or round of golf voucher.
- The BBQ was discussed. Barbara is very keen to have it. We need to agree on an appropriate place for it to go so that it is not only central when in use, but safe for the children when it's not. It needs a brick base Denise said that Paul would do it and perhaps Jay and Andy could help.
- It was agreed that we need to let each other know if we buy anything, some suggestion that we could text, but then agreed should be one person in charge of certain jobs and every body else lets them know if they do anything.

<u>Action</u>	<u>By who</u>
<ul style="list-style-type: none"> • Put request in the newsletter for homemade/ grown produce 	Barbara
<ul style="list-style-type: none"> • Other parents to be asked to help 	Cath and Kirsty
<ul style="list-style-type: none"> • Geannette to be asked for last years things 	Denise
<ul style="list-style-type: none"> • Talent show to be sorted and the man who is helping with the PA system to be spoken to, to see what the exact arrangements for the day are 	Barbara
<ul style="list-style-type: none"> • Creche to be organised and rates to be agreed 	Cath and Barbara
<ul style="list-style-type: none"> • Insurance for bouncy castle to be checked 	Rachel
<ul style="list-style-type: none"> • Sue Meyer's raffle ticket company to be checked out 	Rachel
<ul style="list-style-type: none"> • Prizes for raffle, Host? Harlow Mill? Zirfanis? Hunters Meet? 	Cath and Denise
<ul style="list-style-type: none"> • BBQ to be situated and built in 	Barbara, Denise and Michelle
<ul style="list-style-type: none"> • Program to be put together 	Jayne
<ul style="list-style-type: none"> • Children's sweets and drinks to be bought need to check whether Sarah Ward got a price first. 	Denise

<ul style="list-style-type: none">• Water bombs and pistols to be bought for pocket money stall	Rachel
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Sponsored Swim

Points raised

- Now on 1st July.
- List of swimming pool costs to go out with the letter to try and show parents where the money is going
- Jayne to be asked to do the certificates

AOB

- Michelle asked about the possibility of the pool being covered
- Nikki asked if there's any chance of having the sports on one day instead of two, Barbara will discuss it with Stephen Oliver.
- Summer fun day is to go ahead, we ran out of time to discuss it so will do it next meeting.

Meeting closed at 9.50pm